



Donnington & Muxton Parish Council
Turreff Hall, Turreff Avenue, Donnington, TF2 8HG
Email: clerk@donningtonmuxton-pc.gov.uk
Website: www.donningtonmuxton-pc.gov.uk
Telephone: 01952 608001

FULL COUNCIL MEETING

Minutes of the **Council Meeting** held at Turreff Hall, Donnington on **13th July 2026** commencing at 7pm.

Present:

In attendance: Councillors: I Alexander, R Coates, F Doran, N Dugmore, L Dugmore, T Hoof, S Randhawa, R Overton, O Vickers, and J Urey.

Absent: Councillors: : J Gough, Z Harrison and L Vickers.

26/07/027 Apologies: Apologies were noted from the following councillors:

- J Gough - work commitment
- Z Harrison – personal commitment
- L Vickers - medical appointment

26/07/028 Declaration of Interest:

Nil

26/07/029 Public Session

a. Mr Green introduced himself as a spokesperson for the Wellington Road Action Group and spoke with regard to the Local Plan Modifications Consultation which included the following points:

- Thanked the Council for its previous support.
- Asked that the Council assist in the printing of leaflets.
- Surprise that the discussion on the Local Plan was buried deep in the agenda. It deserves more time and asked why an extraordinary meeting was not held.

A discussion then took place and members agreed that they were minded to provide some assistance in the printing of leaflets.

b. Mr Goulding introduced himself as a resident of Humbers Lane and spoke with regard to Road Safety matters, which included the following points:

- Requested support for Humbers Lane to improve road safety.
- Advised that Lilleshall Parish Council had given its support.

A discussion then took place and members agreed that the Parish Council should write to Telford & Wrekin Council with a letter of intent to join and support the Humbers Road Safety Scheme and that they are minded to contribute £2k to support the scheme.

26/07/030 Minutes.

Resolved – That the minutes of the meeting held on Monday 8th June be approved and duly signed by the Chairman as a true and accurate record.

26/07/031 Community Action Team Enforcement 2025-2026 overview

Members welcomed an officer from Telford & Wrekin Council to summarise the Community Action Team Enforcement 2025-2026 overview report for Donnington & Muxton (previously circulated). Several members asked questions and sort clarity regarding aspects of the report and outcomes to which the officer provide individual responses.

26/07/032 Traffic & Road Safety – Annual Update (Telford & Wrekin Council)

Members noted receipt of the subject annual update and considered recommending priorities for future scheme requests to Telford & Wrekin Highways.

Resolved:

- a. That the priorities (7) listed in the report remain with the exception or removing the need to address speeding concerns on Wallett Drive. (In addition, clarity was sort over the precise area of Wellington Road and School Road that were in the current list of priorities, both are lengthy roads).

AND

- b. That the following areas/concerns be added to the list of priorities:
 - Speeding Concerns – Humbers Lane
 - Speeding Concerns - Muxton Lane (Quite Lane)
 - Speeding Concerns – Donnington Wood Way – (review speed limit)
 - Speeding Concerns - Oakengates Road/Eastern Avenue
 - Speeding Concerns - School Road – (needs more than a speed indicator device)
 - Speeding Concerns – St Matthews Road/Celandine Way

26/07/033 Matters Arising from Minutes:

The Locum Clerk advised that the Annual Governance and Accountability Return (approved at the previous meeting) had been sent by email to the external auditor, who had acknowledged receipt. In addition, members were advised that the notice of electors rights had been posted to notice boards and the Council's website on 30th June.

26/07/034 Expenditure/Payments Transactions:

Resolved – That the Expenditure/Payments Transactions for June 2026, (total £22,361.23) be approved for payment.

26/07/035 Income/Receipts Received:

Resolved – To note and ratify that the Income/Receipts Report for June 2026 (total receipts being £4,921.90)

26/07/036 Bank Reconciliation:

Resolved: To approve the Bank Reconciliation as of 30th June 2026, summarised below:

Petty Cash	£262.40
Lloyds General Fund A/C	£108,074.21
Lloyds Salaries A/C	£494.38
Nationwide A/C	£80,964.64
Co-Operative A/C	<u>£8,562.89</u>
Sub Total	£198,358.52

26/07/037 Budget Summary of Receipts and Payments:

- a. **Resolved:** to note receipt of the (SCRIBE) budget summary report as of 30th June 2026 is ratified and accepted as a true record.
- b. **Resolved:** to note receipt of the Report on significant (budget) variations.

26/07/038 Grant Application(s)

Members considered a grant application from Newport Cottage Care for £300 - To support client activity fund.

Resolved: to Approve a grant of £300 to Newport Cottage Care

26/07/039 Local Plan Main Modifications Consultation.

Members noted that Telford & Wrekin Council is consulting on the Main Modifications to the Proposed Local Plan., Main Modifications Consultation - Local Plan, the closing date for responses being 20 July 2026.

Cllr L Dugmore (in her capacity as Chair of the Planning Committee) led members through the Modifications Consultation and members agreed numerous comments to be made in response to the Consultation

Resolved: (at 9pm) to Suspend Standing Order No 3(x) and allow the meeting to extend beyond 2 hours to transact the remaining items on the agenda.

Resolved: That the comments made during discussion (where there was consensus) and noted by the Locum Clerk be submitted as the Parish Council's formal response Main Modifications Consultation.

(Clerk's Note: Cllr Urey departed the meeting)

26/07/040 Parish Post /Newsletter

Members considered a report (*LPC22 refers*) in relation to the Parish Post / Newsletter

Resolved:

- a. That the Parish Post be produced in A4 and reduced to 1000 copies to remain within budget.
- b. That the draft Parish Post (12 pages) be approved.

26/07/041 Parish Council Events Update and Review

Members considered a report (*LPC23 refers*) on recent events, and which provided an overview of forthcoming activities, and associated budget considerations.

Resolved:

- a. To confirm additional budget lines for EXPO of £250.00 and Remembrance Services of £1,000.
- b. To Implement an attendance confirmation process for high-cost catering events (*deposits required*).
- c. Approve revised events offer other than subject to making the following modifications:
 - o Over 60's Christmas Lunches – budget reduced to £3,000 offering to be for 2 days (reduced from 3).
 - o Children's Christmas Party – budget reduced to £600

26/07/042 Turreff Hall – Draft Schedule of Improvements Works

Members considered a report which included a proposed programme of minor works to Turreff Hall,

Resolved:

- a. To proceed with all works within the report (with the exception of the litter bin outside the fire doors to Turreff Hall which should not be upgraded but removed entirely instead).
- a. That the budget line 313 Turreff Hall improvements be increased by £500 to £2000.
- b. That procurement to take place in line with existing financial regulations.

26/07/043 West Mercia Police Community Charter.

Members reviewed the Parish Council's Policing Priorities as part of the West Mercia Police Community Charter.

Resolved: That the 3 priorities should remain: 1. Off Roding 2. Anti-Social Behaviour 3. Other Traffic Offences.

26/07/044 Date of next meeting

The next Council meeting will be held on Monday 14th September 2026 at Turreff Hall, Donnington commencing at 7pm.

Signed:

Date: